

CONSTITUTION AND BYLAWS
The Community Council of Gwinnett County
Approved and Accepted September 17, 2003
Revised October 18, 2006

ARTICLE I: NAME

The name of this organization shall be “The Community Council of Gwinnett County, Incorporated.”

ARTICLE II: OBJECTIVES

Section 1

The objectives of this Community Council are to recommend or to develop resources to meet community needs which are indicated through research and discussion by agencies, individuals, and task forces, and to disseminate pertinent information. Areas of focus may include but are not limited to recreation, housing, education, health, welfare services, other charitable needs and a community awareness of other available services.

Section 2

This is an incorporated non-profit organization.

Section 3

Annual Registration Dues to be paid to the State of Georgia in April for Annual Registration to the Secretary of State. This is to maintain our Corporation status.

ARTICLE III: MEMBERSHIP

Section 1

Community organizations and groups are invited to have a member on the Council. Membership shall be open to anyone who is interested in the goals of this group.

Section 2

Membership shall consist of individual representatives from agencies and organizations.

Section 3

Those desiring to become members shall do so by completing a membership form. Each member agency/organization/individual member shall pay membership dues each June for the fiscal year July through June. New member dues will be prorated by quarter for the fiscal year.

ARTICLE IV: MEETINGS

Section 1

Meetings shall be held on the third Wednesday of each month at a time and place designated by the Board of Directors. Meetings will not be scheduled for the months of June and July.

Section 2

Attendance: Members shall be expected to attend regularly. Organizations shall designate person(s) to attend each monthly meeting.

Section 3

Monthly minutes will be distributed via e-mail to all members. Those members without e-mail will receive the minutes via mail.

ARTICLE V: QUORUM AND VOTE

Section 1

A quorum shall exist when one third of the paid membership is present at any official meeting of the Council.

Section 2

Each member agency/organization/individual shall have one vote regardless of the number of representatives in attendance. In order to vote membership dues must be current.

Section 3

Electronic voting (e-mail) from paid member shall be acceptable when the Board deems it necessary. All voting must be completed within 72 hours (3 business days) from the time e-mail was sent. Absentee Ballot Voting by e-mail will be sent between 12:01 am Monday and 5:00 pm Friday.

ARTICLE VI: BOARD OF DIRECTORS

Section 1

Those elected officers shall also serve as the Board of Directors for their term of office.

Section 2

The election of the officers and Board of Directors shall be one in the same.

Section 3

The Board of Directors may appoint committees as deemed necessary and in the best interest of the corporation.

Section 4

The Board of Directors shall have the power to do and perform any and all of the powers conferred by the Articles of Incorporation or the laws of the State of Georgia, and likewise shall have all other powers, privileges and immunities, which are granted under the State of Georgia.

ARTICLES VII: OFFICERS

Section 1

The officers of the Council shall be a President, a vice-president, a secretary and a treasurer and any other officers deemed necessary by the Board of Directors.

Section 2

Officers shall be elected from the membership to serve a period of one year.

Section 3

Officers shall serve a maximum of two consecutive terms in the same office.

Section 4

President: The President shall be the chief executive officer of the Council and shall preside at all meetings. The president shall have the authority to appoint committees as deemed necessary. During June and July, the President will initiate bank records and meetings with the new Board of Directors.

Vice-President: The Vice-President shall assist the President in performing his/her duties and shall preside at Council meetings in the absence of the President.

Secretary: The Secretary shall maintain all records of the Council and record the minutes of monthly meetings and sending out those minutes by either mail or e-mail to all paid members.

Treasurer: The Treasurer shall be responsible for the administration of the financial affairs of the Council and shall keep accurate records of the Council's receipts and disbursements. The Treasurer shall present books for yearly audit to be conducted by past and future treasurers as well as two other paid memberships of the Council.

Section 5

The Board of Directors shall consist of elected officers. This Board shall have the authority to appoint new officers should vacancies occur.

Section 6

Membership Committee: Welcomes guests and members to the meeting. Compiles information on the resources of each member and publishes the Directory. Develops recruitment strategies. The Membership Chairman shall be responsible for maintaining the membership roll.

Public Relations Committee: Promotes volunteer, agency, and Council activities to the Gwinnett community. Maintains the CCGC website.

Networking and Resource Committee: Surveys Council Members to find out what topics are of interest. Members collaborate with county agencies and businesses to educate our Council Members. They assist in the selection and scheduling of speakers for our monthly meetings.

Community Action: Identifies the gaps in the health, welfare, and educational needs in the community and works to find solutions through the Council. Identifies at least one project per year. Hosts the Agency Fair in lieu of a fall meeting every other year.

Gwinnett Lifestyle Show Case: Brings together agencies that serve Gwinnett citizens age 50 and older. This annual event is held each spring. This committee consists of Council Members as well as community organizations. (Note: Committee inactive since 2010).

ARTICLE VIII: ELECTION OF OFFICERS

Section 1

At the regularly monthly meeting in February, the President shall appoint a nominating committee of at least three members to nominate officers for ensuing year. New officers shall take office in June and preside at the August meeting.

Section 2

In March, the nominating committee shall take nominations from the floor. In April, the nominating committee shall present the suggested slate of officers at the monthly meeting and members will vote on slate of officers. May meeting must complete voting on all officers.

Section 3

There shall be at least 3 officers elected to the Council who are affiliated/employed by non-profit agencies/organizations.

Section 4

If a quorum is not met, all members will be e-mailed the slate of officers and be asked to vote.

ARTICLE IX: DISSOLUTION

Section 1

In the event of dissolution, the residual assets of the organization will be turned over to one or more organizations serving Gwinnett County which themselves are exempt as organizations described in section 501(c)(3) and 170(c)(2) of the Internal Revenue Code of 1954 or corresponding sections of any prior or future laws.

Section 2

The organization or organizations, which would receive these residual assets, would be determined by a majority vote of the current Board of Directors.

ARTICLE X: AMENDMENTS

Section 1

This constitution may be amended by a majority of those paid members present at a regular monthly meeting provided the proposed amendment shall have been submitted in writing to Council members at least fifteen (15) days prior to the vote.